

**NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED**

(A GOVERNMENT OF INDIA ENTERPRISE)

EASTERN ZONAL OFFICE, 3A, DR. S.N. ROY ROAD, KOLKATA-700 029.

Phone No. : 033-2463-4965/5138 Fax No. : 033-2466-4454

e-mail ID : npcc.ez@gmail.com

Advt.No.: -EZ/Contract Service/Pt-IV/949

Dated :16/11/2015

NPCC Limited, a Schedule ‘B’ Premier Public Sector Enterprise is engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of industrial infrastructure, Thermal, Hydroelectric, Tunneling, Railways, Surface Transport, Townships, Buildings, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lighting Works etc.

NPCC is in urgent need of 08 (Eight) Nos. of Site Engineers, 07 (Seven) Nos. of Junior Engineers, on contract basis for different ongoing projects in this Zone.

A. Details of Post

Sl. No.	Name of the Post	No. of Post	Method of Recruitment
1	Site Engineer (Civil)	Eight	On Short Term Contract
2	Junior Engineer (Civil)	Seven	

B. Details of Eligibility condition

Sl. No.	Name of the Post	Consolidated Emoluments	Educational Qualification	Experience, if any
1	Site Engineer (Civil)	Rs. 25,000/- per month with annual increment of Rs. 500/-	Bachelor in Civil Engineering from Recognized University / Institute (Regular Course Recognized by UGC/AICTE)	One to Three years in the field of Civil Engineering. However, preference will be given to those having experience in road work.
2	Junior Engineer (Civil)	Rs. 19,000/- per month with annual increment of Rs. 400/-	Diploma in Civil Engineering (3 years Regular Course) from Recognized Institute. Recognized by UGC/AICTE	One to Three years in the field of Civil Engineering. However, preference will be given to those having experience in road work.

Note :

- Upper age 40 years as on last date of receipt of application.
- Reservations and Relaxations to SC/ST/OBC/Ex-Servicemen/PWD as per extant Govt. orders.
- Interested and eligible candidates may apply in the format as per Annexure-‘B’.

(Contd.....P/2)

Candidates fulfilling the above criteria may apply in the Performa, which may be downloaded from the NPCC Website www.npcc.gov.in. Candidates are advised to keep their E-mail ID active at least for one year. No change in e-mail ID will be allowed once entered. All future correspondence shall be sent vide e-mail only.

Any corrigendum / addendum / errata in respect of the above advertisement shall be made available only on our official website www.npcc.gov.in. No further press advertisement will be given. Hence, prospective applicants are advised to visit NPCC website regularly for the above purpose.

DATE OF SUBMISSION OF APPLICATION : Within **21** days from the date of publication of advertisement. Application received after due date will not be entertained. Application completed in all respects in the enclosed Format along with a latest pass port size photograph, non refundable application fee of Rs. 500/- (Rupees Five Hundred only) in the form of DD/Bankers cheque, drawn in favour of National Projects Construction Corporation Limited, payable at Kolkata. (SC/ST/PWD Candidates are exempted from submission of application fees) and signed photocopies of testimonials should reach at the following address :-

Zonal Manager, NPCC Limited, 3A, Dr. S.N. Roy Road, Kolkata – 700 029.

General Conditions :

1. Mere submission of application will not entail right for claiming Appointment.
2. All qualifications should be from Indian Universities or Institutes recognized by appropriate statutory authorities.
3. Candidates belonging to SC/ST/OBC/PWD categories are required to submit copies of Caste Certificates/Disability Certificate issued by the Competent Authority in the prescribed format at the time of Interview.
4. The candidates must furnish an OBC certificate (clearly mentioning as belonging to non-creamy layer) as per the format prescribed by the Government of India (not older than six months as on last date of application), from the Competent Authority, at the time of interview.
5. Candidates employed in Central/State Government Departments/Public Sector Enterprises etc. should produce NOC (No Objection Certificate) at the time of Interview from their employer.
6. Applicants having work experience in Private Sector Organizations are required to submit an experience certificate in the letter head of the Company having details of the Company.
7. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, candidature/appointment will be considered as revoked/terminated at any stage of recruitment process or after recruitment or after joining, without any reference given to the candidate.

8. Canvassing in any form will disqualify the candidature.
9. All candidates are requested to go through the detailed advertisement carefully to clear all doubts/queries.
10. Management reserves the right to cancel/restrict/enlarge/modify/alter the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
11. Wherever CGPA/OGPA/DGPA or Letter Grade for Secondary/Higher Secondary/Degree / Diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University/Institute.
12. In the absence of any proof of norms adopted by the University/Institute to convert CGPA/OGPA/DGPA into percentage, the criteria adopted by AICTE shall be followed for Degree/Diploma and for Secondary/Higher Secondary CBSE norms shall be followed.
13. Records of the candidates not selected shall not be preserved beyond 06 months from the date of publication of Select List.
14. Candidates from PSE/Government/Quasi Government should produce “No objection Certificate” at the time of Interview.
15. Selection of Candidates will be based on selection criteria annexed herewith (in P-4) Candidates are requested to evaluate themselves before submission of applications. Those who find themselves securing qualifying marks for interview as per selection criteria should only apply. No correspondences will be made with candidates not qualifying for interview.
16. Zonal Manager, application inviting authority reserves the right to cancel the appointment procedure without assigning any reason whatsoever.

ZONAL MANAGER

SELECTION CRITERIA FOR THE POST OF SITE ENGINEER (CIVIL) & JUNIOR ENGINEER (CIVIL).

Total Marks : 100

Particulars	Marks	Maximum Marks
<u>1. Academic Record (Xth standard) :</u>		20
Basic qualification up to 60% Marks	NIL	
Above 60% but below 70%	10	
Equal to and above 70% but below 80%	14	
Equal to and above 80%	20	
<u>2. Academic Record (XIIth standard) :</u>		20
Basic qualification up to 60% Marks	NIL	
Above 60% but below 70%	10	
Equal to and above 70% but below 80%	14	
Equal to and above 80%	20	
<u>3. B. Tech in Civil Engg. / Diploma in Civil Engg. :</u>		20
Basic qualification up to 60% Marks	NIL	
Above 60% but below 70%	10	
Equal to and above 70% but below 80%	14	
Equal to and above 80%	20	
<u>4. Working Experience :</u>		20
Experience of 01 (One) year	04	
For each additional 6 months or part thereof for any type of Civil Work (maximum 24 months)	02	
Extra over item above for each additional 6 months as part thereof for experience in road works (maximum 24 months)	02	
<u>5. Interview</u>		20
TOTAL :		100

N.B. :-

- 1) Those securing more than 60% out of 80 i.e. (1)+(2)+(3)+(4) taken together will only be called for interview.
- 2) Candidates will be selected based on Total marks secured by them out of 100.
- 3) Application of Candidates with experience less than 1(one) year and more than 3(three) years will not be considered for evaluation.
- 4) Photo copies of documents duly self attested in support of above selection criteria to be submitted with application (as per Annexure – ‘B’)

ZONAL MANAGER



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
PLOT No. 67-68, SECTOR-25, FARIDABAD, HARYANA
CORPORATE OFFICE

Stamp size
photograph of
candidate with
signature affix
here

APPLICATION FOR THE POST OF _____ ON CONTRACT BASIS

1. Name of the Candidate (in Block letters) :
2. Father's / Husband's name :
3. Date of Birth :
4. Permanent Address :
5. Address for Correspondence :
6. E-mail & Mobile Number :
7. (a) Religion :
- (b) Whether belong to Minority Community :
If yes, please specify.
- (c) Whether belonging to SC/ST/OBC :
- (d) Whether PWD / Ex-Serviceman :
- (e) Gender :
8. Details of Educational Qualification from Matriculation onwards (Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient)

Sl. No.	Examination Passed	Year of Passing	Name of the College / Institute	University / Board	% of marks division

9. Details of experience (in chronological order) enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient :-

Sl. No.	Organization	Designation	Period of Service		Scale of Pay IDA/CDA	Last pay drawn Basic Pay & Gross Emoluments	Nature of duties
			From	To			

10. Details of Computer knowledge :

11. Languages known (Speak, Read & Write) :

12. Additional information, if any, which you would like to mention in support of your suitability for the post. :

DECLARATION

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature / appointment / services will stand cancelled / terminated without assigning any reasons thereof.

Signature _____

Date : _____

Place : _____



CERTIFICATE OF CHARACTER

Shri / Shrimati _____

Son / daughter of Shri _____ is

Known to me for the last _____ years _____ months and that
to the best of my knowledge and belief he / she bears reputable character and has no
antecedents which render him / her unsuitable for employment under Government
sponsored Corporation.

Shri / Shrimati _____ is not related to me.

Place _____

Signature and seal _____

Date _____

Designation _____

To be attested by stipendiary 1st Class Executive Magistrate / District Magistrate or Sub-Divisional Magistrate.

Attested

Place _____

Signature _____

Date _____

Designation _____
(Attesting Authority)

Seal _____



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
PLOT No. 67-68, SECTOR-25, FARIDABAD, HARYANA
CORPORATE OFFICE

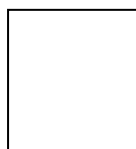
MEDICAL CERTIFICATE

We hereby certify that Shri / Smt. / Kum _____ a candidate for appointment on contract basis in National Projects Construction Corporation Limited, as _____ at _____ (Zone/Project/CO) has been examined by us, we cannot discover that he / she has got any disease, communicable or otherwise, constitutional or bodily deformity except _____.

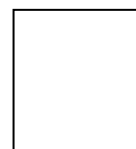
We do / do not consider this as disqualification for the above post as per rules of the Corporation. He / She is hereby declared, for the above post, as : _____



FIT



UNFIT



TEMPORARILY UNFIT

Signature of examining Doctor

Name :

Registration No.

Seal :

Signature of Medical Officer/Civil Surgeon

Name :

Registration No.

Seal :

(FORMAT FOR OFFER OF APPOINTMENT ON CONTRACT BASIS)



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Government of India Enterprise)

CORPORATE OFFICE

Plot No. 67-68, Sector-25, Faridabad-121 004 (Haryana)

Ref. No.

Dated

To

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.....
.....

Sub : Offer of Appointment for the Post of on Contract Basis.

Ref. : Your Application dated and Subsequent Interview on

Dear Sir,

You are hereby offered the post of on contract basis on the following terms and conditions :-

1. Tenure of Appointment :

The present assignment is purely on contract basis for a period of one year from the date of joining. After the completion of one year, your service will automatically, be terminated. However, NPCC, may again engage you on contract basis after completion of this tenure as per requirement of the corporation and your performance for a period as may be mutually agreed upon.

2. Emoluments :

Your pay will be fixed at Rs. (Consolidated) per month. Please note that in no circumstances, whatsoever, the review of consolidated salary offered will be undertaken during the period of this contract.

3. Fringe Benefits :

- (i) Employer's matching E.P.F. contribution only as per rules.
 - (ii) Fixed monthly medical allowance of Rs. 1250/- per month.
 - (iii) **One leave** for each calendar month of service can be availed during the contract period. Leave can be carried forward and accumulated but no leave encashment for unavailed leave is allowed during the contract period or on resignation or termination of the contract. No other types of leave would be allowed.
 - (iv) One weekly off and other public holiday when the project / office remains closed would be available. Working hours will be the same as for the Projects/Zonal Office/Corporate Office.
 - (v) T.A. and D.A. would be admissible if deputed on outstation duty in connection with company business. T.A. and D.A. will be paid as per rules of the company applicable to the officials of the concerned level.
 - (vi) No other perks or benefits would be admissible except the above.
 - (vii) No T.A and D.A will be admissible for joining duties.
- 4. You will have no claim for absorption in regular establishment of the Company or for appointment in other projects of the Company.
 - 5. You are required to carry out the works and duties as assigned to you by your in-charge.
 - 6. You will be a full time employee of this Company and you will not engage yourself either directly or indirectly in any trade, business or take up employment outside while in service of this Company.
 - 7. You will not be entitled to any other benefits or privilege as are available for regular employees of NPCC Limited, unless specifically extended in writing. You will be responsible to carry out the work assigned to you with due diligence, care, ability and shall not absent yourself from duty without prior written permission/sanction of leave.
 - 8. You will be responsible for the safe custody of the property of the project which may be entrusted to you. In case of any damage/loss/theft/misuse thereof, the NPCC shall have right to deduct the value thereof from your salary, besides taking appropriate disciplinary action as may be deemed fit.
 - 9. You will not divulge to any unauthorized person any matter or any information concerning business confidentiality of NPCC Limited, which may have come to your notice during your contract with NPCC Limited.

10. Termination of Contract :

- (i) The contract can be terminated by either party by giving one month's notice or one month's salary in lieu of the said period or to the extent of actual period where such period falls short of one month. Provided further that the Company shall have the right to refuse your request for termination of contract if the circumstances so warrant.
- (ii) In case any information furnished by you is found incorrect, wrong or suppressed or character antecedents not found suitable; you will be liable to dismissal from service without any further notice to you, apart from any other civil/criminal action initiated by NPCC.
- (iii) On expiry of contract, the contract would stand automatically terminated without any notice.
- (iv) Any unauthorized absence on your part originally or in extension of a sanctioned leave would amount to desertion of post from the date of absence and your services would be considered terminated from the date of such absence and outstanding dues would be forfeited to the extent of pay in lieu of notice period in addition to such other action as NPCC may deem fit to take against you.

11. If the above terms and conditions are acceptable to you, you may send your acceptance on the second copy of this letter within 7 days and report for duty within 30 days, of this letter to along with the following :-

- (i) Copy of Relieving Order issued by your present employer, if any.
- (ii) Your medical certificate from a Medical Authority not below the rank of Medical Superintendent of Government Hospital / Civil Surgeon or any other authority equivalent thereof.
- (iii) Proforma enclosed as per Annexure-'C' to be filled in by a First Class Gazetted Officer.
- (iv) Two passport size photographs.
- (v) Provident Fund form duly filled in and signed in duplicate.
- (vi) Your particulars and all certificates duly self-attested/verified.
- (vii) Family declaration form.
- (viii) If you are not a General Candidate, then SC/ST/OBC Certificate issued by Competent Authority duly self-attested.

: 4 :

Original of all the certificates of educational qualification are required to proceed for verification at the time of joining.

This offer is valid till and after this date, this automatically will be treated as cancelled.

Thanking you,

Yours faithfully
For & on behalf of NPCC Limited

Zonal Manager

Acceptance

I agree that the above terms and conditions, procedures and other rules currently applicable in NPCC and are subject to amendments and adjustments from time to time.

I agree that only the court situated at Delhi/New Delhi will have the jurisdiction in case of any disputes during my currency of engagement with the Company.

Date :
Place :

Signature :
Name :



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Government of India Enterprise)

Plot No. 67-68, Sector-25, Faridabad-121 004 (Haryana)

CORPORATE OFFICE

Ref. No.

Dated

CERTIFICATE

Certified that Mr. / Mrs. _____ was engaged on
contract as _____ with effect from _____ till
_____ on a fixed monthly remuneration of Rs.
_____.

Date :
Place :

Name & Designation of Controlling Officer

With seal